

Customer's Own Material Ordering Instructions - Particles

1. Please complete the information below and return via email to orders@encoreseating.com or fax to 562.926.1963. All COM, COV or COL material must be approved by Encore and will not be scheduled for production until the total order requirements have been received. Approval will be completed within 24 hours of receipt.

2. Please ensure that all COM, COV or COL materials are properly identified and marked with the company name, purchase order number and reference number or sidemark and send to Encore at 5593 Fresca Drive, La Palma, CA 90623.

Date: _____

Account #: _____

Dealer Name: _____

Contact Name: _____

E-mail Address: _____

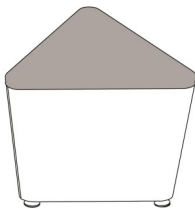
Purchase Order #: _____

Table Model #: _____

Quantity: _____

3. Specify the top material and color/finish application for the tabletop surface.

Tabletop Finish:

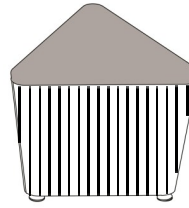


Top Material: _____

Color/Finish: _____

4. Indicate the appropriate fabric application and related textile information for each upholstery component, as applicable.

Side Panel Upholstery:



Up the Roll



Railroaded

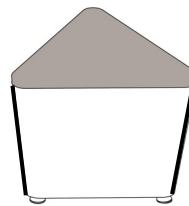
Textile Manufacturer: _____

Pattern Name and Color: _____

Total Yardage/Sq. Ft. Being Sent: _____

Fabric Width: _____ Repeat: _____

Side Welt Upholstery:



Textile Manufacturer: _____

Pattern Name and Color: _____

Total Yardage/Sq. Ft. Being Sent: _____

Fabric Width: _____ Repeat: n/a