Introduction
Raising the benchmark in design, comfort and flexibility, Encore is a leading provider of contemporary, options-oriented seating and table products for a host of applications, ranging from corporate offices to educational institutions, hospitality, healthcare facilities and more.

With a focus on flexibility and personalized attention, we strive to provide innovative solutions for ever-changing requirements and deliver outstanding service for our customers every time, offering standard lead-times of 6 weeks, an extensive Quick-Ship program, as well as partnerships with some of the most widely recognized textile manufacturers in the industry.

Sharing strong organizational ties to our parent company, Arcadia, we are able to draw upon an established knowledge base of product design, engineering, sales and service, all the while maintaining competitive pricing and a comprehensive warranty on all products.

This price list contains all relevant instructions, conditions of sale and shipping information to facilitate the ordering process. Additionally, our client services staff and Sales Representatives are available to assist with any questions you may have.

Prices
The prices indicated in this price list are for standard Encore products. This price list supersedes any previous price lists or supplemental price lists. We reserve the right to modify prices without prior notification.

Terms
Net 30 days to credit approved accounts. The customer will be liable for any costs incurred in attempting collection of past due amounts, including collection and/or attorney fees. Past due accounts are subject to a 1% late charge for each month after 30 days.

Credit
A line of credit may be established upon acceptance of satisfactory references, including the completion and signing of our Credit Application Form. All new customers are required to remit 50% of the invoice amount with the placement of the purchase order, with the remaining balance due prior to merchandise release for shipment.

Order Acknowledgement
Order acknowledgement will be made for each order and indicates final production specifications. Customers should review the acknowledgement, notwithstanding any variance in terms and conditions set forth on the customer's order form.

Orders will not be acknowledged or entered for production until all specification information is complete. Upon final acceptance of the order by the factory, order will be scheduled for production. Please be advised that receipt of any COM/COL or custom finish approval must arrive a minimum of 15 working days prior to the scheduled shipment date or the actual ship date may be extended by approximately 5-10 working days. Contact client services for exact shipping lead times.

Ordering Procedures
To avoid unnecessary order entry delays, please be sure each order specifies the following information:

1. Quantity
2. Model number
3. Item description
4. Size (as applicable)
5. Finish (wood and/or metal finish)
6. Fabric (including any special instructions)
7. Options (list with each specific product)
8. Drawing for modular seating configurations
9. Shipping destination, contact name and phone number
10. Purchase order number
11. Special instructions, if any

Order Changes and Cancellations
Encore must approve all order changes. Additions or changes to acknowledged orders may be subject to rescheduling of order. Cancellations, partial or otherwise, may be subject to cancellation charges or restocking fees. Contact client services for applicable charges.

Customer Extended Ship Dates
Orders submitted with prolonged ship dates, as well as requests to delay shipment after an order has been scheduled, will be subject to price adjustments to correlate with pricing in effect at time of shipment.

Claims

For your protection it is imperative that you read this notice.

The merchandise you receive has been inspected at our factory to ensure that it is of the highest quality and in perfect condition prior to being shipped.

Reference this page and check the following upon receipt of merchandise.

1. Any items/cartons missing? Be sure that you have received the same number of cartons as appears on the delivery receipt. Make note of the cartons missing on the delivery receipt before you sign it.

2. Any items damaged? No matter how slight, all damage to items/cartons should be noted on delivery receipt before you sign. Do not sign or accept merchandise until you have checked all cartons thoroughly. Do not refuse shipments that may be or appear to be damaged.

3. Immediately after delivery, all cartons should be opened and all merchandise inspected for damage. Items may be damaged in transit, even though outer cartons do not show damage.

4. If any damage is found, contact Encore client services in writing immediately. Please include photos whenever possible, as well as the order information on the printed ticket under the chair seat and/or table-top.

5. All cartons must be saved until the freight carrier has made an inspection.

6. If incorrect merchandise is received, please contact client services.

Returns
Encore must pre-approve and issue a Return Authorization prior to any product being returned to the factory. Any unauthorized returns, should they appear at our factory, are automatically refused and they become the responsibility of the shipper and the carrier involved. Please contact client services before returning any merchandise.

In order to resolve the problem at hand as rapidly as possible, please include all information pertinent to the problem. The most pertinent information required is:

1. Reason for return
2. Invoice number and/or sales order number
3. Product code numbers for affected product(s)

Upon receipt of your request, we will issue proper return authorization or furnish you with instructions in order to settle this matter to your complete satisfaction.

Product Design
We reserve the right to alter or discontinue certain product designs and/or materials without notice to facilitate improvements in design, construction and functionality.

Minimum Shipment Value - Exempt Products

The following products ship KD (knocked down) and are exempt from the minimum shipment value requirement.

Espo Series

Faction Swivel Models

Memento Series

Romp Series

For all other products not included on this list, the standard freight surcharge will apply when the minimum shipment value is not met. Please note for mixed shipments (between KD and non-KD), the minimum shipment value will always apply.

Packaging

As part of our in-force measures to support intelligent environmental practices, Encore utilizes blanket-wrapped delivery at every opportunity. Not only does this eliminate the need to dispose of packaging materials but also enables greater efficiency and flexibility when routing shipments.

If cartoning is required, it must be specified and included on purchase orders. For String Games Tables, a 20% upcharge per product will apply. For Cromo Tables, a 10% upcharge per product will apply.

For shipments to Alaska and Puerto Rico, please contact client services for cartoning charges.

Please refer to page 4 for additional shipping instructions.

Shipping Information

Products shipped via the Encore freight program are for normal delivery only and do not include expedited shipping, inside delivery, lift gates, installation, unpacking or the removal of cartoning materials. Any request for carrier "pre-delivery" notification should be noted on the original purchase order. Encore reserves the right to ship via the most appropriate carrier and/or routing on all shipments. If the customer specifies a carrier, other than a pre-approved carrier, freight will ship collect or 3rd party bill at the customer's expense via the designated carrier. Any additional costs related to post shipment issues such as reconsignment charges, storage charges, etc., will be the responsibility of the customer.

Freight Program

All products are shipped F.O.B. La Palma freight prepaid and allowed.

The freight program guarantees the product will be delivered freight prepaid to the designated consignee based on a minimum shipment value of $4,000 NET. If the value of the shipment does not meet the minimum requirement, a freight surcharge per shipment will be assessed based on the destination territory as listed below.

Please contact client services for minimum shipment values and corresponding surcharges on Canadian shipments. Shipments outside the contiguous U.S. and Canada are shipped to the point of embarkation free of charge as long as the shipment meets the minimum requirement; otherwise, the freight surcharge applies. All subsequent freight charges beyond the point of embarkation will be at the customer's expense, shipped collect.

Customers in CA, AZ and Las Vegas, NV shipping outside Territory 1, please refer to the freight surcharge for the applicable destination territory, below.

This freight program does not apply to "Will Call" orders.

For shipment of textiles or component parts, actual freight charges will apply and be added to the invoice.

Due to the fluctuations of fuel prices, Encore reserves the right to impose fuel surcharges to invoices for any shipments.

Destination	**Freight Surcharge**
Territory 1	$150 NET
Territory 2	$185 NET
Territory 3	$240 NET
Territory 4	$285 NET

Quick-Ship Program
For the ultimate time saving solution, Encore offers the **Quick-Ship** program. Featuring a wide variety of upholstery selections, poly colors, wood and metal finishes, the Quick-Ship program allows product to be ordered today, for a guaranteed ready-to-ship status within 10-15 business days. For available models, just look for the Quick-Ship icon throughout this price list.

Quick-Ship Terms & Conditions:

- Lounge seating and tables: maximum purchase order quantity of 10 units (in any combination).
- All other models: maximum purchase order quantity of 25 units (in any combination).
- Quick-Ship purchase orders must be designated as such and placed separately from standard lead-time purchase orders – no split purchase orders allowed.
- Lounge seating and tables will be complete and ready to ship within fifteen business days upon acceptance of purchase order.
- All other models will be complete and ready to ship within ten business days upon acceptance of purchase order.
- COM/COV acceptable – manufacturing time begins subsequent to receipt of COM fabric or vinyl.
- Please note that grade-in fabrics are limited to those featured on Quick-Ship program fabric cards. All other fabrics, including those by our textile partners, must be ordered by the customer as COM/COV.
- Encore reserves the right to choose method of shipment.
- For complete terms and conditions, including fabric limitations, please refer to the Quick-Ship brochure.

Sustainability

At Encore, we are committed to responsible environmental practices that prioritize thoughtful recycling and strategic material reuse to reduce waste. This approach is integrated across all areas of our operations, from employing advanced manufacturing techniques that minimize scrap in our facilities to developing products designed for durability and recyclability. Additionally, we insist on a similar operational philosophy from our vendor-partners.

In accordance with our ongoing efforts to develop and manufacture products that positively contribute to healthy environments, the majority of our seating products are now BIFMA LEVEL® certified, a multi-attribute sustainability standard that evaluates product, manufacturing facility, and company-level criteria. This certification reinforces our commitment to environmental responsibility and supports our efforts in meeting the sustainability goals of our clients and partners.

We have also completed testing for Indoor Air Quality certification across several product categories, achieving SCS Indoor Advantage Gold (the highest certification available for Indoor Air Quality) for the majority of our seating and table products.

By attaining these third-party certifications, our products also meet the criteria for other sustainability standards, which include LEED credit contributions, ANSI/BIFMA credits and other local and statewide initiatives.

We will continue to strive towards developing products that positively contribute to healthy environments, as well as set new benchmarks for making sustainable improvements in all areas of our business. A representative example of other in-force measures we employ to support intelligent environmental policies include:

- Ensure product life-cycle longevity and non-obsolescence via the design, engineering, and manufacturing processes and subsequent product refurbishment and re-use potential.
- Design products, and/or re-engineer existing to maximize the use and/or re-use of recycled and/or recyclable components and sub-parts.
- Participate in energy demand response programs to help alleviate peak demand on the regional electrical grid.
- Specify, and utilize 'engineered pre-cut' foam, which eliminates virtually all on-site scrap foam waste.
- Increase the use of recyclable materials as appropriate for all general office, marketing, manufacturing, and shipping applications.
- Eliminate use of any non-recyclable packaging materials.
- Utilize alternative shipping methods such as 'blanket-wrapped delivery' whenever possible as well as consolidate freight to reduce overall fossil fuel consumption and carbon emissions.
- Minimize the generation of, recycle, and/or ensure the proper disposal of all office-generated waste materials.
- Contract for the external use of scrap leather cutting remnants.
- Participate in fabric tube and memo sample take-back programs.

We are committed to being a leader in the practical application of current and future technologies that will protect our environment today, and for future generations to come.

For additional information on all of our sustainability initiatives, please refer to our website.

Customer's Own Material
COM should be shipped prepaid to:

Encore
Attn: COM Department
6892 Marlin Circle
La Palma, CA 90623

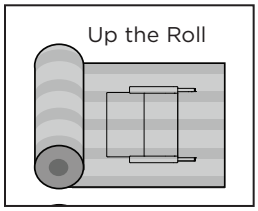
All packages should be marked with customer's name, customer's order number and items to be covered. Collect shipments of COM/COL fabrics will not be accepted. Please furnish a sample cutting of COM or COL with the original purchase order so that identification of COM/COL can be verified. In the absence of specific written instructions accompanying the order, fabrics will be cut, seamed and applied at our discretion and at the customer's risk. An additional fee may be assessed for COM or COM materials that are deemed atypical should additional labor be required to cut, sew and/or match said materials.

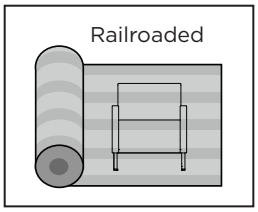
While we inspect fabrics for mill imperfections, some are difficult to recognize. As such, we cannot be responsible for defects, color inaccuracies, dye lot variations and other flaws and suggest that our customers inspect fabrics before furnishing them. Under no circumstances will we assume responsibility for COM/COL shortages, flaws or other such problems. While we make a concerted effort to control COM/COL fabrics, it is not our responsibility to police the receipt of COM/COL's in order to meet delivery deadlines and we assume that customers are aware of any undue delay in the delivery of their COM/COL fabrics.

Polyurethane
Polyurethane fabrics and other PVC-free materials may be susceptible to "puddling" or comfort wrinkles over time. This is due to the inherent properties of the fabric and not an indication of inferior upholstery techniques. Please keep this in mind when selecting fabrics for upholstery.

Fire Resistance
Encore manufactures all of its chairs to comply with California Technical Bulletin #117-2013 (Cal TB 117-2013). If Customer's Own Material (COM) is specified, Encore is not liable for said COM fabric's non-compliance with Cal TB 117-2013.

Fabric Application
COM fabric is cut "up the roll" as a standard cutting procedure (see chart below). Customer must specify that the fabric be cut in another direction (i.e. "railroaded") if required.





It is imperative that all COM fabrics sent to Encore be "backed" with, at minimum, an acrylic or similar backing. We cannot be responsible for stretching of fabrics that are not backed subsequent to the upholstery process. Additionally, we cannot be held responsible for the appearance, behavior, quality or performance of any COM as well as COM's that are rolled reversed by the fabric supplier.

The application of patterned fabrics on curved seating units will be stitched to match pattern requirements. Geometric, linear and striped fabrics will be stitched together to provide the best match, however, a "V" pattern may be the result which is not considered to be a flaw. Additionally, due to varied stretch properties among fabrics, slight wrinkling or puddling may occur. Contact our client services department for any concerns regarding upholstery selections.

Yardage Requirements

COM yardage requirements shown in this price list are based on using fabric which is plain (i.e. non-directional) and a full 54″ wide. Fabrics of narrower widths and/or that involve matching repeats will require additional yardage. Use the chart below to determine the necessary additional yardage for both directional fabrics and narrow width fabrics.

If you are using a printed or striped fabric with a repeat, use this table:

Fabric Repeat	Increase COM Requirement by:
4.9″ and under	0%
5″ — 10.9″	12%
11″ — 15.9″	18%
16″ — 20.9″	25%
21″ and over	40%

Yardage requirements may be less than indicated on large quantity orders. Contact client services with specific chair quantities for exact yardage required.

If you are using a plain fabric less than 54″ wide or a pattern that will be applied railroaded, contact client services for assistance, as additional yardage may be required. If you are using a plain fabric less than 54″ wide or a pattern that will be applied railroaded, contact client services for assistance, as additional yardage may be required.

Upholstery Combinations

For fabric, vinyl or leather upholstery combinations, pricing will be calculated as follows:

- When combining two COM/COV/COL fabrics, or fabrics with the same grade, add $135 List per unit.
- When combining three or more COM/COV/COL fabrics, or fabrics with the same grade, add $165 List per unit.
- When combining different grades of fabric, price will be based on the highest grade specified.

Additional Fabric Programs

Refer to the current selection of fabric and leather presentation cards for a curated selection of textiles, coated fabrics and leather for upholstery. Along with these fabrics, Encore, in conjunction with the textile brands below, offers a comprehensive grade-in program to allow our customers to simplify the ordering of products and fabrics at one time.

Refer to the Textile Partner Program brochure or Grade-In/Approved Fabric Listing on the Encore website for current grades ranging from A to 8. To obtain pricing for patterns above a Grade 8, please contact our client services department at clientservices@encoreseating.com or 800.585.5957.

Patterns represented in the Textile Partner Program brochure reflect the full offering of our textile partners and may not be compatible with all products. Please contact client services or reference the Grade-In/Approved Fabric Listing online to verify that the selected fabric has been approved for your specification.

Standard Laminate Tops

Plastic laminate tops are standard on all tables and rotating tablets. We offer a range of standard wood grain, solid and patterned laminate options to suit a variety of applications. All standard colors follow below.

Wood Grain Laminates		Solid Color Laminates
Nevamar WM-8-340T Clear Maple	Pionite WX421-PV Witchcraft	Formica 459-58 Brite White
Nevamar WM-0005T Siren Maple	Pionite WY160-SD Absolute Acajou	Pionite SG228-SD Slate
Pionite Wilsonart 7954-38 Natural Rift	Nevamar WM-0047T Iconic Maple	Wilsonart 1595-60 Black
Wilsonart 7937-38 River Cherry	Pionite SE101-AW Black Ashwood	
Formica 7739-58 Cocoa Maple	Wilsonart 8212K-28 Phantom Ecru	
Formica 5794-NG Beige Elm		

For all table widths, wood grain laminates will run parallel to width of table.

Non-Standard Laminate Tops

In addition to our standard laminates, we also accept most laminates from the following manufacturers: Formica (standard grade, matte texture), Nevamar, Pionite (standard grade, suede texture) and Wilsonart. Mirror, high gloss and metal laminates are not available.

For non-standard laminates, add $707 List per color per order. Pre-approval required, please contact client services.

Fenix® Tops:

Created with proprietary technologies, Fenix features a soft-touch matte finish with anti-fingerprint properties. Offered on select table collections, please refer to individual pages for availability and pricing. We offer five standard colors which are listed below:

FJ0032 Bianco Kos
FJ0720 Nero Ingo
FJ0725 Grigio Efeso
FJ0718 Grigio Londra
FJ0724 Grigio Bromo

To order a non-standard Fenix color, please specify the name and color number. Contact client services to confirm pricing.

Solid Surface Material

Solid surface is available on a variety of seating and table collections; please refer to corresponding price list pages for availability and pricing. Solid surface offered in white only.

Corian® Surface Material

Corian is also offered as an option on select products. Please refer to individual pages for availability and pricing. We offer six standard Corian colors which are listed below:

Designer White
Linen
Rain Cloud
Witch Hazel
Grey Onyx
Stonique

Corian® is a registered trademark of Dupont.

Except where noted, solid surface and Corian tops are affixed to table surface increasing overall table height by 1/2″. In some instances, a 1/8″ reveal may be present.

To order a non-standard color, please specify the name and color number. Contact client services to confirm pricing.

Note: Non-matching seams are present on tables 36″ and larger.

Back-Painted Glass

White back-painted glass is available on select tables and tablets; please refer to corresponding price list pages for applicable pricing.

Wood Finishes
Encore standard wood finishes are listed as follows:

Ash
AS0305 White Oak on Ash
AS0415 Walnut on Ash
AS0515 Cocoa Ash
AS0615 Kona Ash
AS0705 Smoky Umber Ash
AS0805 Slate Grey Ash
AS0915 Ebony Ash
AS1005 Alabaster Ash
AS1105 Sand Ash
AS1200 Super Matte Sable Ash

Beech
BE0105 Natural Beech
BE0805 Slate Grey Beech
BE0915 Ebony Beech
BE0615 Kona Beech
BE0515 Cocoa Beech
BE1200 Super Matte Sable Beech

Maple
MA0105 Natural Maple
MA0205 Natural Beech on Maple
MA0915 Ebony Maple
MA0615 Kona Maple
MA0515 Cocoa Maple
MA1200 Super Matte Sable Maple

White Oak
WH0105 Natural White Oak
WH0405 Walnut on Oak
WH0805 Slate Grey Oak
WH0705 Smoky Umber Oak
WH0915 Ebony Oak
WH0615 Kona Oak
WH0515 Cocoa Oak
WH1005 Alabaster Oak
WH1105 Sand Oak
WH1200 Super Matte Sable Oak

Walnut
WA0105 Natural Walnut

Please refer to the Encore website for digital representations or contact our Literature Fulfillment Department for samples.

For Alabaster and Super Matte Sable finish, additional upcharge applies. Refer to corresponding price list pages for pricing.

For custom wood finishing, please add one-time upcharge of $578 List per color, per order, for all products.

Wood Finish Maintenance
As with all fine finishes, care should be taken to protect the finish from sharp, unprotected objects. The top coat has a natural characteristic to repel the most common liquids used around wood components, yet spills or soil marks should be cleaned up immediately to avoid moisture seeping into open-pore areas. Please note that constant polishing and cleaning of the finish may raise the sheen level, whereas neglect in cleaning will dull and possibly abrade the finish.

Encore provides a lifetime warranty for all seating products to be free from defects in material and workmanship on structural frame components. All other materials fall under the applicable warranty periods listed in the table below. The company will repair or replace, at its option, without charge to the original purchaser only, defective products or parts that fail during normal use (normal use is defined as eight (8) hour days, five (5) days per week) throughout the applicable warranty period. Field labor and service(s) are not covered under this warranty.

Lifetime Warranty	Frame Components Adjustable Arms and Arm Pads Mechanisms Gas Cylinders
10 Year Warranty	Foam Exposed Wood Components Tables Tablets
4 Year Warranty	Casters
2 Year Warranty	Stool Footrings
1 Year Warranty	Fabric/Vinyl (excluding COM, COV and COL) Electrical Units

COM, COV and COL are also not covered by this warranty. Normal wear and tear is the responsibility of the specifier. Please consult with upholstery material suppliers for performance criteria of individual materials.

Due to the inherent stretch properties of certain woven and/or vinyl upholstery materials, Encore cannot be held responsible for wrinkles or "puddling" that can occur in some materials.

If product fails under normal use within the warranty period, please send description of the pertinent part, together with proof of purchase of the product to:

Encore
Attn: Client Services
5692 Fresca Drive
La Palma, CA 90623

Email: clientservices@encoreseating.com
Fax: 714.562.8202

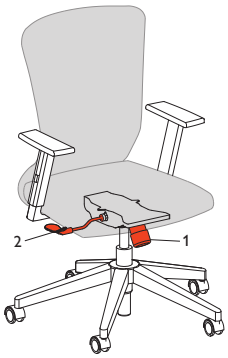
The foregoing warranty excludes any damages or defects caused by abuse of this product or its use for a purpose other than what the chair was intended. Encore does not assume responsibility for unauthorized repairs to chairs that sustain damages resulting from user modification, improper assembly, attachments to product, misuse, alteration or negligent use of the product.

TO THE EXTENT ALLOWED BY LAW, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE APPLICABLE TO THIS ENCORE SEATING PRODUCT IS LIMITED IN DURATION TO THE DURATION OF THE ABOVE EXPRESSED WRITTEN WARRANTY.

LIMITATION ON LIABILITY: IN NO EVENT SHALL ENCORE SEATING BE LIABLE TO THE PURCHASER FOR ANY INCIDENTAL, INDIRECT, CONSEQUENTIAL, SPECIAL, OR EXEMPLARY DAMAGES OR LOST PROFITS, EVEN IF ENCORE SEATING HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

Some states do not allow the exclusion or limitation of incidental or consequential damages, hence the above restrictions or exclusions may not apply to you. This warranty gives you specific legal rights and you may also have other rights that vary from state to state.

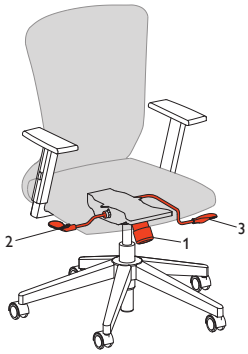
Swivel-Tilt with Tilt-Lock



1. Tension Control Knob allows for greater spring tension control for a firmer or softer tilting motion. Turn counter-clockwise to increase tension, clockwise to decrease tension.

2. Seat Height/Tilt Lock Lever raises or lowers seat to desired height and locks seat into starting position in one convenient mechanism. To raise height, simply lift weight off seat and pull upward on lever until seat reaches a comfortable height. To lower height, lift upward on lever while seated and release to lock seat into desired position. To lock chair-tilt into starting position, push lever inward. To release tilt lock mechanism and free-float, simply pull lever outward.

Swivel-Tilt with Tilt-Lock and Seat Slider

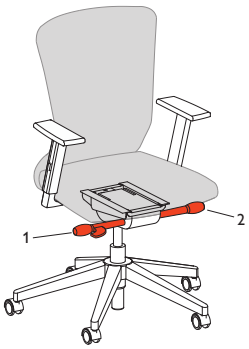


1. Tension Control Knob allows for greater spring tension control for a firmer or softer tilting motion. Turn counter-clockwise to increase tension, clockwise to decrease tension.

2. Seat Height/Tilt Lock Lever raises or lowers seat to desired height and locks seat into starting position in one convenient mechanism. To raise height, simply lift weight off seat and pull upward on lever until seat reaches a comfortable height. To lower height, lift upward on lever while seated and release to lock seat into desired position. To lock chair-tilt into starting position, push lever inward. To release tilt lock mechanism and free-float, simply pull lever outward.

3. Seat Slider adjustment provides 2½" front and back horizontal seat depth adjustment. To operate, lift up on adjustment bar and move seat forward or backward until desired depth is achieved. Release bar and seat will lock into position.

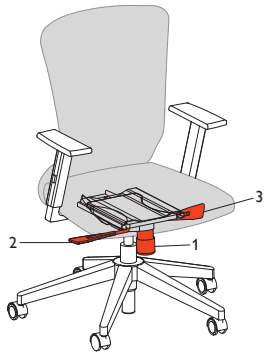
Synchro Knee-Tilt



1. Seat Height/Tension Control easily raises or lowers seat to desired height and allows for more precise spring tension adjustment. To raise, simply lift weight off seat and pull upward on handle until seat reaches a comfortable height. To lower, lift upward on handle while seated and release to lock seat into desired position. To adjust tension for a firmer or softer tilting motion, turn knob counterclockwise to increase tension, clockwise to decrease tension.

2. Multi-Position Tilt Lock Lever secures back into multiple tilt positions or allows it to free-float. To secure chair at a particular tilting angle, adjust chair to desired position, then push lever backward to lock into place. To release, pull lever forward, then lean into chair back. This mechanism also includes an anti-kick feature that prevents chair back from jolting forward when Tilt-Lock position is released.

Synchro-Tilt

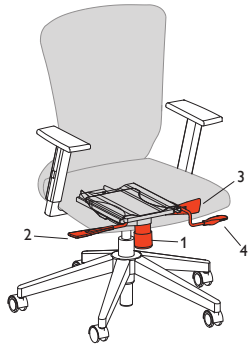


1. Tension Control Knob allows for greater spring tension control for a firmer or softer tilting motion. Turn counter-clockwise to increase tension, clockwise to decrease tension.

2. Seat Height Adjustment easily raises or lowers seat to desired height. To raise, lift weight off seat and pull upward on lever until seat reaches a comfortable height. To lower, lift upward on lever while seated and release to lock seat into desired position.

3. Multi-Position Tilt Lock Lever allows back to be secured into a tilt position, locked entirely, or enables it to free-float. To secure chair into tilted position, adjust back to a moderately reclined angle, then push downward on lever to middle position to lock into place. To lock at an upright angle, pull lever into uppermost position. To release and free-float, push lever downward to its lowest position.

Synchro-Tilt with Seat Slider



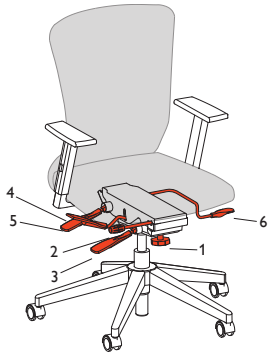
1. Tension Control Knob allows for greater spring tension control for a firmer or softer tilting motion. Turn counter-clockwise to increase tension, clockwise to decrease tension.

2. Seat Height Adjustment easily raises or lowers seat to desired height. To raise, lift weight off seat and pull upward on lever until seat reaches a comfortable height. To lower, lift upward on lever while seated and release to lock seat into desired position.

3. Multi-Position Tilt Lock Lever allows back to be secured into a tilt position, locked entirely, or enables it to free-float. To secure chair into tilted position, adjust back to a moderately reclined angle, then push downward on lever to middle position to lock into place. To lock at an upright angle, pull lever into uppermost position. To release and free-float, push lever downward to its lowest position.

4. Seat Slider adjustment provides 2½″ front and back horizontal seat depth adjustment. To operate, lift up on adjustment bar and move seat forward or backward until desired depth is achieved. Release bar and seat will lock into position.

Task Intensive



1. Tension Control Knob allows for greater spring tension control for a firmer or softer tilting motion. Turn counter-clockwise to increase tension, clockwise to decrease tension.

2. Front Tilt Stop Lever allows additional forward tilt for optimum task performance. To operate, first release Tilt Lock with Infinite Lock by pulling up on the mechanism, then tilt seat backward slightly and push front tilt stop lever downward and back. To return chair to upright position, tilt seat back once again and pull front tilt stop lever forward and up to its original location.

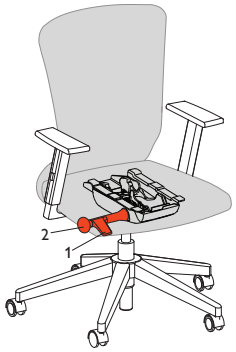
3. Tilt Lock with Infinite Lock Lever secures seat into any position or allows seat to free float. To lock into a particular position, tilt seat to desired angle and press down on lever. To release, simply lift lever up.

4. Seat Height Adjustment easily raises or lowers seat to desired height. To raise, lift weight off seat and pull upward on lever until seat reaches a comfortable height. To lower, lift upward on lever while seated and release to lock seat into desired position.

5. Back Angle with Infinite Lock Lever provides precise back angle control. To adjust, lift up on lever until desired back angle is reached. To freely make adjustments without touching lever, move lever into highest position, adjust back angle, then push lever downward to lock into place.

6. Optional Seat Slider adjustment provides 2½″ front and back horizontal seat depth adjustment. To operate, lift up on adjustment bar and move seat forward or backward until desired depth is achieved. Release bar and seat will lock into position.

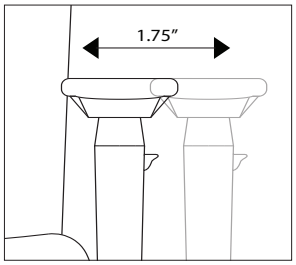
Weight-Activated Synchro-Tilt



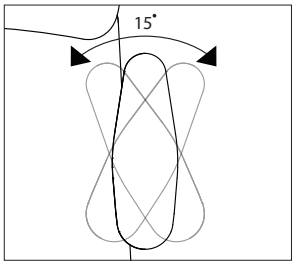
1. Seat Height Adjustment easily raises or lowers seat to desired height. To raise, lift weight off seat and pull up on lever until seat reaches a comfortable height. To lower, lift up on lever while seated and release to lock seat into desired position.

2. Tilt-Lock Lever allows back to be secured into a tilt position, locked entirely, or enables it to free-float. To secure chair into tilted position, adjust back to moderately reclined angle, then twist backwards on lever to lock into place. To release and free-float, twist lever forward. Chair tilt may also be locked upright at starting position, if desired.

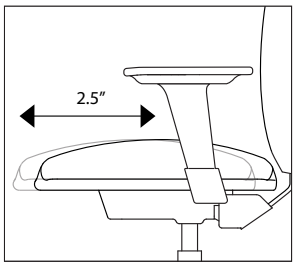
Providing further customization capability for individual needs, Encore offers a variety of options on most task and executive seating models, as listed below. Please refer to price list pages on individual models for availability as well as additional options that may be offered.



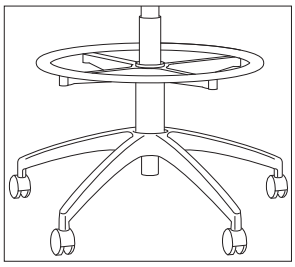
Width Adjustable Arms
1¾″ horizontal adjustment per arm.



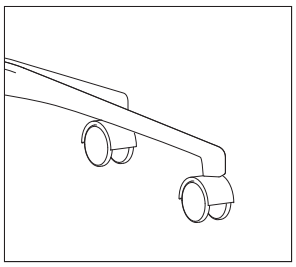
Pivot Arms
15-degree horizontal swivel arm pad adjustment inward or outward.



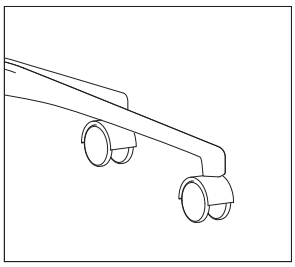
Seat Slider
2½″ front and back horizontal seat depth adjustment.



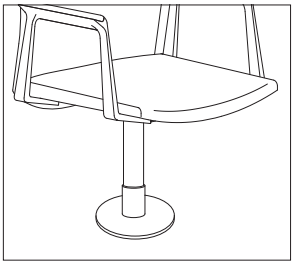
Stool Option
Extended 10″ lift.



Soft Tread Casters
55mm diameter soft rubber wheels for hard surface floors.



Soft Tread Self-Locking Casters
Lock upon standing and release when sitting.



Jury Base
Satin Black finish.